



Westmead Christian Grammar School

School Motto: To grow in Wisdom and Stature in favour with God and Man. Luke 2:52

Address:

2-14 Bridge Road, Westmead

Telephone:

+61 2 9689 1138

Enrolment Application

Welcome to the School

Westmead Christian Grammar School is a ministry in association with Essington Church. The school commenced as Essington Christian Academy in 1983 with the purpose of providing Christian education to the community of the wider Westmead area and changed its name in 2010.

WCGS is a school where Jesus Christ is to be recognised and accepted as Saviour. The school provides a caring environment, which assists students to grow to their maximum potential. The school also provides a place where students can come into contact with strong positive role models and develop positive relationships with their peers and their teachers. The school provides a curriculum in which all subjects are taught from a Christian viewpoint, which meets the requirements of the Board of Studies NSW.

It would be a pleasure to have your child at our school.

Enrolment Criteria

WCGS has an open enrolment policy. It is essential that all students are prepared to fully participate in all of the programs offered by the school, work to the best of their ability, obey the school rules and that all parents/guardians accept the school's Statement of Faith as the basis for their child's education, support the school's overall mission and agree to pay school fees on time as determined by the school. All parties, including parents, guardians and students must adhere to the Westmead Christian Grammar School Code of Conduct in order to secure on-going enrolment at the school.

How Do I Enrol My Child at the School?

Complete the accompanying Application Form, which has been signed, where possible, by both parent(s)/guardian(s).

The following documentation should accompany the application:

- ***A family reference from church pastor or from someone, excluding relative, who has known the prospective student and their family, for at least twelve months***
- ***Copies of school reports for any previous schooling***
- ***In the case of a Kindergarten child's enrolment – please provide a current Report from the Pre-school/Day Care Director concerning their progress.***
- ***Proof of birth date and residential status***
- ***Official Immunisation Certificate – completed record of up to date immunization.***

An interview will be arranged with a member of staff, following receipt of your completed application form and payment of an application fee. If a place is offered to your child an enrolment fee is required to be paid (non-refundable). (NB: Information on school fees can be obtained from the school office).

**Westmead Christian Grammar School
Application for Enrolment**

Student's Details

Family Name:	Given Name/s:
Preferred Name:	Date of Birth:
Gender:	Age:

Is the student of Aboriginal or Torres Strait Islander Origin? Circle correct response below

No	Yes, Aboriginal	Yes, Torres Strait Islander	Yes, Aboriginal & Torres Strait Islander
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First Language:	Language spoken at home:
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Proposed year of entry to WCGS:	Grade of entry:
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Student' Home Address 1:	Home Address 2: (if applicable)
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Country of Birth:	Australian Citizen: (circle)	Yes	No
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Permanent Resident: (circle)	Yes	No	Visa Number (if applicable)
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Student lives with:-

Mother	Father	Both Parents	Guardian	Other (please specify)
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Correspondence to

Mr, Mrs, Ms	Initial	Family Name
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Address:

Accounts to

Mr, Mrs, Ms	Initial	Family Name
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Address:

Home Tel No		Business Telephone No	
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Church attended

Name, address and telephone no. of Minister/Pastor:

Are there any court orders, which have been made in respect of your child, which will affect their stay at the school?	YES	NO
If yes, please furnish copies of these with the enrolment form.		

Why did you select this school for your child?

How did you find out about this school?

Health		
Family Doctor's name, address and telephone no:		
Has your child received full immunisation as required by the government?	Yes	No
If no please explain:		
Does your child suffer from allergies? (This requires an explanation letter from a doctor)	Yes	No
If so please explain:		
Are there any medical issues that the school needs to know about?	Yes	No
Please provide detail of these:		
Please include any medical specialist reports with your application.		
Does your child suffer from any medical condition which might affect their education at school?		
Has your child received any specialist support, i.e. Speech Therapy or Occupational Therapy? (Please provide reports from these organisations):		

Education				
What Schools has your student previously attended?				
Year	School	Class	Length of time at each school	Reason for leaving

Entering Kindergarten:		
Has your child attend any pre-school program (Family Day Care, Pre-School, Day Care Centre)	Yes	No
Name of Institute:		
Contact Name and Number:		

Sibling Information:			
Other children residing with student:			
Name	Age	Pre-school, School or High School currently enrolled at	Relation to Student
Other siblings not residing with student:			
Name	Age	Pre-school, School or High School currently enrolled at	Relation to Student

NOTE

The following questions are necessary, so that we can provide the education your child requires.
The answers will not affect your child's enrolment.
We appreciate you being completely honest with your answers.

What was your child's level of academic performance? (Circle) appropriate response.				
Excellent	above average	average	below average	
Does your child experience learning difficulties?			Yes	No
If so, please outline the difficulty experienced:				
Has your child ever been expelled, suspended or refused admission to another school?			Yes	No
If so please explain:				
Has your child experienced disciplinary difficulties at a previous school?			Yes	No
If so please explain:				
Is there anything else you would like to advise us concerning your child?			Yes	No
If so please explain:				

<i>Family Information</i>					
Father's Details			Mother's Details		
Family Name			Family Name		
Given Name			Given Name		
First Language			First language		
Australian Citizen	Yes	No	Australian Citizen	Yes	No
Citizen of			Citizen of		
Country of Birth			Country of Birth		
Home Address			Home Address		
Mobile Telephone No			Mobile Telephone No		
Home Tel No			Home Tel No		
Email Address:			Email Address:		
What is the highest year of primary or secondary school you have completed? (please circle)	<ul style="list-style-type: none"> * Year 12 or equivalent * Year 11 or equivalent * Year 10 or equivalent * Year 9 or equivalent 		What is the highest year of primary or secondary school you have completed? (please circle)	<ul style="list-style-type: none"> * Year 12 or equivalent * Year 11 or equivalent * Year 10 or equivalent * Year 9 or equivalent 	
What is the level of the highest qualification you have completed? (please circle)	<ul style="list-style-type: none"> *Bachelor Degree or above * Advanced Diploma/Diploma * Certificate I to IV (including Trade Certificate) 		What is the level of the highest qualification you have completed? (please circle)	<ul style="list-style-type: none"> *Bachelor Degree or above * Advanced Diploma/Diploma * Certificate I to IV (including Trade Certificate) 	
What is your occupation group? (please see list overleaf)			What is your occupation group? (please see list overleaf)		
Note: If you haven't been in paid work for the last 12 months, please enter '8' in the space above					
Employment Details					
Employer			Employer		
Full/Part Time			Full/Part Time		
Occupation			Occupation		
Religion					
Religious Affiliation			Religious Affiliation		
Church Attended			Church Attended		

LIST OF PARENTAL OCCUPATION GROUPS

Group 1: Senior management in large business organization, government administration and defence, and qualified professionals.

Senior executive/manager/department head: in industry, commerce, media or other large organization.

Public service manager: (Section head or above), regional director, health/education/police/fire services administrator.

Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director).

Defence Forces Commissioned Officer.

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional.

Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer).

Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller).

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager: of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.

Specialist manager: (finance/engineering/production/personnel/industrial relations/sales/marketing).

Financial services manager: (bank branch manager, finance/investment/insurance broker, credit/loans officer).

Retail sales/services manager: (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency).

Arts/media/sports: (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official).

Associate professionals: generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing: technician/associate professional.

Business/administration: (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager).

Defense Forces: Senior non-commissioned Officer.

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women: generally have completed a four year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks: (bookkeeper, bank PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk.)

Skilled Office, sales and service staff:

Office: (secretary, personal assistant, desktop publishing operator, switchboard operator).

Sales: (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher).

Service: (aged/disabled/refugee/child care worker, nanny, metre reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor).

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators:

Hospitality staff: (hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper).

Office assistants, sales assistants and other assistants:

Office: (typist, word processing/data entry/business machine operator, receptionist, office assistant).

Sales: (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker).

Assistant /aide: (trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, and animal attendant.)

Labourers and related workers:

Defense Forces: ranks below senior NCO not included above.

Agriculture, horticulture, forestry, fishing, mining worker: (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand).

Other workers: (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)

Statement of Faith

Westmead Christian Grammar School holds to the Confession of Faith of the Foursquare Gospel Church of Australia and is in agreeance with the Confession of Faith of Christian Schools Australia.

The confession of Faith of the Foursquare Church Australia Ltd., is as follows:

- **THE HOLY SCRIPTURES** – (2 Timothy 3:16-17) We believe that the Bible is God inspired
- **THE ETERNAL GODHEAD** – (1 John 5:7) We believe that God is Triune; Father, Son and Holy Spirit.
- **THE FALL OF MAN** – (Romans 5:12) We believe that man was created in the image of God but by voluntary disobedience he fell from protection.
- **THE PLAN OF REDEMPTION** – (John 3:16, Romans 5:8) We believe that while we were yet sinners Christ died for us, signing the pardon of all who believe on Him.
- **SALVATION THROUGH GRACE** – (Ephesians 2:8) We believe that we have no righteousness and must come to God pleading the righteousness of Christ.
- **REPENTANCE AND ACCEPTANCE** – (1 John 1:9) We believe that upon sincere repentance, and a whole-hearted acceptance of Christ, we are justified before God.
- **THE NEW BIRTH** – (John 3:3) We believe that the change, which takes place in the heart and life at conversion, is a very real one.
- **DAILY CHRISTIAN LIVING** – (Hebrews 6:1) We believe that it is the will of God that we be sanctified daily, growing constantly in the faith.
- **BAPTISM AND THE LORD'S SUPPER** – (Matthew 28:19 & 1Cor. 11:28) We believe that baptism by immersion is an outward sign of an inward work. We believe in the commemoration of the Lord's Supper, by the symbolic use of the bread and the juice of the vine.
- **BAPTISM OF THE HOLY SPIRIT** – (Acts 2:4) We believe that the Baptism of the Holy Spirit is to endure the believer with power and that His incoming is after the same manner as in the Bible days.
- **THE SPIRIT FILLED LIFE** – (Galatians 5:16-17) We believe it is the will of God that we walk in the Spirit daily.
- **GIFTS AND THE FRUITS OF THE SPIRIT**- (1 Cor. 23:1-11, Gal. 5:22) We believe that the Holy Spirit has gifts to bestow upon the Christians; and that we should show spiritual fruits as evidence of a spirit-filled life.
- **MODERATION** – (Philippians 4:5) We believe that the experience and daily walk of the believer should never lead him into extremes of fanaticisms.
- **DIVINE HEALING** – (James 4:14-16) We believe that Divine Healing is the power of Christ to heal in answer to the prayer of faith.
- **THE SECOND COMING OF CHRIST** – (1 Thes. 4:16) We believe that the second coming of Christ is personal and imminent.
- **CHURCH RELATIONSHIP** (Acts 16:5) We believe it is our sacred duty to identify ourselves with the visible church of Christ.
- **CIVIL GOVERNMENT** – (Romans 13:1-5) We believe that rules should be upheld at all times except in things opposed to the will of God.
- **THE FINAL JUDGEMENT** – (2Cor. 5:10) We believe that all shall stand some day before the judgement seat of God and there receive eternal life or death.
- **HEAVEN** – (1Cor. 2:9) We believe that heaven is the glorious eternal home of born again believers.
- **HELL** – (Rev. 20:10-15) We believe that hell is a place of eternal torment for all who reject Christ as their Saviour.
- **EVANGELISM** – (Mark 16:15) We believe that it is the responsibility of every believer to recognize their responsibility and to communicate their faith to others.
- **TITHES & OFFERINGS** – (Malachi 3:10, 2Cor. 9:7) We believe that the method God has ordained for the support and spread of his cause is by the giving of tithes and free-will offerings.

Terms and Conditions of enrolment at the school are as follows:

- 1.1. That the parents/guardians agree to allow the student to share fully in the life and program of the school, including the devotional activities and Biblical Studies lessons.
- 1.2. That the parents/guardians will support the policies of the school and will encourage their children to work to the best of their ability at all times.
- 1.3. That parents/guardians undertake to provide the student with the correct uniform as approved by the school and to ensure that the student always travels to and from school neatly and modestly dressed in the required uniform
- 1.4. That the parents/guardians undertake to provide the student with all necessary books and other equipment of a personal nature that may be required to enable the student to benefit from the education offered by the school.
- 1.5. That all fees are payable in advance by the end of the first full week of term and where payment is not made within seven days of receipt of an account, a late payment charge may be levied. (Note: in cases where this requirement would cause hardship, alternative arrangements may be discussed with the Business Manager).
- 1.6. That parents/guardians acknowledge that they will be responsible for all legal and debt collection fees incurred by the school in pursuing any overdue invoice, and will indemnify the school from and against all costs and disbursements incurred by the school in pursuing the unpaid invoice, including legal costs and all of the school's debts collection costs.
- 1.7. That the parents/guardians will give at least one term's notice of termination of enrolment and failure to do so will render them liable for one term's fees, unless there are mitigating circumstances that are acceptable to the School Board.
- 1.8. That the student will obey the rules of the school and conditions of enrolment, as applicable.

Parent Agreement

I accept the Statement of Faith as the basis for my child's education at Westmead Christian Grammar School

I accept the Conditions of Enrolment

I accept the conditions of the Code of Conduct of Westmead Christian Grammar School

I have completed this Application for Enrolment truthfully and I recognize that any deliberately false information given may lead to termination of my child's enrolment at the school.

Signature _____
Father

Signature _____
Mother

Date ___ / ___ / _____

Date ___ / ___ / _____

Approved by _____
Principal

Date ___ / ___ / _____